



June 2020

MPC MEDIA TEAM

STARTING UP

SCHEDULE

Sunday: 8:35am
Tuesday: 6:20pm

1

LIGHTS

Ceiling Lights

- Flip the two light switches by the door

Stage Lights

- Open the app "Luminar" on the Primary iPad.
- Click on the 'red sun' button in the top right corner
- Click the red "BO On"
- Floor & colored lights should now come on

2

SOUND

Mixer & Speakers

1. Use the "Sound Board" remote to turn on the XR18
2. Use the "Sub" remote to turn on the subwoofer
3. Turn on L&R speakers and floor monitor manually

P-16D Monitor Distribution

- This is left on. It is located behind the backdrop. Turn it off occasionally.

Microphone Battery

- Change the battery each Sunday.

Mixing Sound

- Use the FoH iPad for mixing
- Open the "XAir" app to start mixing

3

BROADCAST & MEDIA

Media

- Turn on each display with Roku remote
- Turn on media computer
- Open ProPresenter on media computer

Broadcast

- Open Logic Pro X
- Open OBS
- Pull up Logic Remote on primary iPad

MPC MEDIA TEAM

SHUTTING DOWN

1

COMPUTERS

Media

- Close ProPresenter & any other open applications
- Shutdown the computer
- Turn off TVs with Roku remote

Broadcast

- End broadcast
- Close OBS
- Save & close Logic Pro X
- Shutdown computer
- Charge Primary iPad

2

SOUND

Turn off Mixer & Speakers

1. Turn off L&R speakers and floor monitor
2. Use the "Sub" remote to turn on the subwoofer
3. Use the "Sound Board" remote to turn off the XR18

P-16D - Monitor Distribution

- This can be left on. It is located behind the backdrop. You can turn it off occasionally.

iPad Charge

- Put the iPad back on the iPad stand
- Charge FoH iPad

3

LIGHTS

Ceiling Lights

- Flip the two light switches by the door

Stage Lights

- Open the app "Luminar" on the Primary iPad.
- Click on the 'grey sun' button in the top right corner
- Click the grey "BO Off"
- Floor & colored lights should turn off